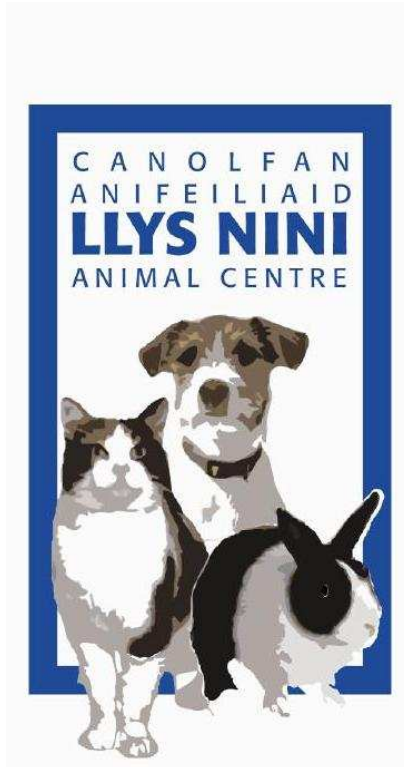


Main Charity Number 224337

Royal Society for the Prevention of Cruelty to
Animals

Llys Nini Branch
Serving Mid and West Glamorgan



Annual Report 2007



Working Name RSPCA LLYS NINI BRANCH SERVING MID AND WEST
GLAMORGAN
RSPCA LLYS NINI

Old Names RSPCA GLAMORGAN - WEST AND SWANSEA BRANCH
RSPCA GLAMORGAN - SWANSEA, NEATH AND PORT
TALBOT BRANCH
RSPCA LLYS NINI BRANCH SERVING MID & WEST
GLAMORGAN
RSPCA SWANSEA, NEATH & PORT TALBOT BRANCH

**Charity
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Email Address info@llysnini-rspca.org.uk

**Website
Address** www.llysnini-rspca.org.uk

**Governing
Document** RSPCA BRANCH RULES EFFECTIVE 1 JANUARY 2003.

Objects THE OBJECTS OF THE BRANCH ARE TO PROMOTE THE WORK AND OBJECTS OF THE SOCIETY [ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (219099)], WITH PARTICULAR REFERENCE TO THE AREA OF THE BRANCH, IN ACCORDANCE WITH THE POLICIES OF THE SOCIETY.

Area of Benefit SWANSEA AND WEST GLAMORGAN.
(Area prescribed by Governing Document)

Area of Operation Throughout Wales

Registration History 21 Aug 1963 Registered

Classification

What Education/Training
Animals
Environment/Conservation/Heritage

Who Other defined groups
General public/Mankind

How Provides human resources
Provides buildings/facilities/open space

Trustees:

<u>Chair</u>	Sally Hyman
<u>Secretary</u>	Sandra Beynon
<u>Treasurer</u>	Jean Rawlings

Committee of Trustees

Huw Evans
Andrew Jones
Margaret Jones
Claire Chappell
Catherine Wheatley
Mair Williams

The Llys Nini Branch is a separate and independent charity affiliated to the National RSPCA. The Branch is responsible for the Llys Nini Animal Centre and the clinic in Neath, and raises all the running costs for the Centre and Clinic.

Volunteer Home
Visitor Co-ordinator

Mrs Ann Norman

Secretary Neath Clinic

Mrs Pam Thomas

Senior Staff (As 1st June 2008)

Branch Executive – Mr David Stokes (from 1st July 2008)
Animal Centre Manager - Mr Gary Weeks
Deputy Animal Centre Manager – Ms Laura Simpson
Senior Animal Care Assistant - Ms Jamie Skippson Evason
Finance Manager – Ms Nicole Dummett
Llys Nini Engineer – Mr Tony Ellis
Environment Manager – Mr Jeffrey Hoskins
Volunteering Co-ordinator (temporary) – Mr Kevin Jones

Bankers and Portfolio
Manager

Barclays Bank, The Kingsway, Swansea SA1 5JB

Auditors

Griffith & Miles, Chartered Accountants and Registered Auditors
Charter Court, Phoenix Way, Swansea SA7 9FS

Structure and Governance

The charity is constituted as an unincorporated association and operates as an autonomous branch of the RSPCA subject to its rules for branches (as updated in 2006).

A committee, elected at the AGM, governs the branch; the committee members are trustees of the branch. All trustees are briefed on their responsibilities as trustees.

The trustees hold monthly meetings at which decisions on policy and practice are made. The day to day running of the branch is currently undertaken by the Chair, however, it is hoped that a new appointment of Branch Executive will soon be made and this task will be delegated to him/her. The running of the Animal Centre is delegated to the Animal Centre Manager, while the running of the shops is delegated to the individual shop managers, overseen by the Chair. The Clinic Secretary determines the running of the Clinic.

Trustees actively review the risks which the charity faces on a regular basis, including operational and financial reviews and have established systems to mitigate the significant risks which have been identified as:

- i. An inability to operate the Animal Centre and other animal welfare operations through lack of funds.
- ii. An inability to operate the Animal Centre or Clinic due to fire or destruction.
- iii. An inability to operate the shops due to fire or other destruction.
- iv. A loss of reputation through error or fraud.
- v. An inability to operate as a branch due to a future potential lack of trustees.

An additional risk of over reliance on a few individuals has also been identified. To mitigate this, the branch has started to establish systems and will soon appoint a Branch Executive to manage the branch and establish better systems and succession strategies.

Objects and principal activities:

The key aim is to find suitable homes for as many animals as possible and to provide proper care for those animals that have been mistreated or abandoned.

The main activity is to operate an animal rehoming programme and to provide veterinary care.

Additionally, the branch is concerned with managing its land for the benefit of wildlife.

Achievement and Performance

Companion Animals Accepted into Llys Nini

Areas of Origin	Llys Nini Branch	Other Areas	Via the Inspectorate	Total
DOGS	92	85	104	177
CATS	230	187	226	417
MISC. Animals	93	62	155	96
ALL ANIMALS accepted	415	334	426	749

55% of the animals taken into Llys Nini came from the Branch area, while the remaining 45% came from other areas in Wales. In total 57% of the animals coming into Llys Nini in 2007 came to us via the Inspectors and ACOs, these are the animals in the worst possible situations, many of which are seized by the Inspectors, who then prosecute the animals' owners.

Companion Animals already in Llys Nini 1st January 2007

	CATS	DOGS	MISC. ANIMALS	TOTAL
Animals in Llys Nini 1/1/2007	58	60	28	146

Total Number of Animals Rescued by Llys Nini Animal Centre 2007.

	CATS	DOGS	MISC. ANIMALS	TOTAL
ANIMALS ACCOMMODATED AT LLYS NINI 2007	475	237	183	895

Llys Nini Welfare Activities 2007

REHOMED	
Dogs	186
Cats	355
Miscellaneous Animals	77
Total	618

This constitutes 51% of all branch rehoming in Wales

Welfare Micro-chipped	
Dogs	20
Cats	7
Miscellaneous Animals	0
Total	27

Welfare Treatments	
Dogs	334
Cats	130
Miscellaneous Animals	42
Total	506

Euthanasia figures

It is Llys Nini's policy that no healthy rehoming animal should be euthanised. During 2007, a total of 12 animals were put to sleep for temperamental reasons or on vets' advice; 3 Dogs, 5 cats and 4 Miscellaneous

Statutory notices about the Branch's activities

The present board of Trustees has:

Prepared an audited financial statement for the year 2007, which is a true and fair statement of the branch's affairs.

Ensured that suitable accounting policies have been consistently applied. Applicable accounting standards have been followed and the financial statement has been prepared and audited in accordance with the statement of recommended practice (no. 2) "Accounting by Charities".

Ensured proper accounting records are kept which disclose with reasonable accuracy, at any time, the financial position of the branch.

Identified the major risks to which the charity is exposed and have put in place systems and procedures to mitigate these risks.

Risks identified are: misappropriation of funds, reliance on a single material source of income, loss of key staff and volunteers and insufficient reserves.

Controlling steps include:

Internal control systems: all transactions are authorised by at least 2 people.

Regular monitoring of the reserves by the branch officers, branch manager and investment manager. Unfortunately, during the past year, the levels of reserves continued to fall. This is due, in the main, to the depreciation of the buildings.

Diversification and expansion of income sources as well as a Branch Strategic Plan to develop the branch's financial income and effectiveness. The branch is currently actively pursuing a committed giving scheme, give as you earn schemes and opening charity shops.

All branch personnel have an identified trustee line manager to ensure continuity against loss of key staff but there is substantial risk of too much of the branch's activity being co-ordinated by too few people.

The branch endeavours to ensure the Health and Safety of all employees, volunteers and visitors to our premises through its Health and Safety Policy and regular risk assessments of premises and practices. The branch complies with all statutory Health and Safety regulations and the RSPCA's "Best Practice".

The branch is an equal opportunities employer and complies with all current UK employment legislation.

Investment Practice

Our investments practice remains unchanged, as much of our reserves as possible are held in our Barclay's portfolio to accrue interest.

Future Plans

Our plans to continue to manage the land for biodiversity and develop a "green visitors' attraction have gradually been progressing, thanks to specific grants, particularly those from Environment Wales.

Signed:

Treasurer

Secretary

Chair

The Staff and Trustees of RSPCA Llys Nini are very grateful to all the Branch supporters and volunteers, without whom, the Branch could not function and help so many animals.